

**Bay Area Chamber of Commerce  
Board Meeting  
January 7, 2015**

**Board Members present:** Pam Plummer, Umpqua Bank; Barry Winters, Barrett Business Services; Michele Hampton, Banner Bank; Kyle Daniels, Clean Cut Landscaping; Jayson Wartnik, Hough, MacAdam, Wartnik, Fisher & Gorman; Deena Gisholt, Oregon Pacific Bank; Beth Gipson, Farmers Insurance/Gipson Agency; Jessica Engelke, Southwestern Oregon Community College; Diane Crawford, Prudential Seaboard Properties; Rick Skinner, Knife River Materials; Mark Wall, Roseburg Resources; Deborah Rudd, South Slough Reserve; Melissa Cribbins, Coos County Commissioner; Michele Hampton, Banner Bank; Erin Johnson, Edward Jones Investments; Tim Huntley, Knife River Materials; Tom Burdett, BnT Promotional Products;

**Community at Large Directors;** Theresa Cook, South Coast Regional Airport;

**Ex-Officio Board Members present:** Barbara Bauder, Bay Area Hospital; Patty Scott, Southwestern Oregon community College; Dawn Granger, Coos Bay School Dist

**Others present:** Pam Cottrell, Bay Area Chamber of Commerce; Timm Slater, Bay Area Chamber of Commerce; Heidi Proett, Oregon Pacific Bank; Meggan Dauge, SOCC Junior Chamber of Commerce.

Rick Skinner called the meeting to order and led the flag salute. Introductions were made around the table.

December Board minutes were approved.

**President Report**

**Rick reports:** The theme for our 2015 Awards Banquet is "Mission Possible". Committees are the back bone of the Chamber. This year our Education committee organized two extreme make over's and a nomination process for Educator of the Year. Business Development worked with Coos Bay in implementing a simpler contractor's permit process and worked tirelessly in support of the Jordon Cove Project. Our Legislative Action Team kept us informed as to what is happening in Salem. We welcome Patty Cook and Tom Burdett who have stepped up to co chair this committee this coming year. Deborah Rudd and the Tourism Committee have the cities fighting over whom take will home the clean up "Brigade" Trophy this year for picking up the most trash. Deborah was also instrumental in helping make Passport 2 Charleston a successful event. The Ambassadors are the faces at our members at Ribbon Cuttings, Business After Hours and Grand Openings. Natural Resources continues our strong partnership with Douglas Timber Operators who share very valuable information with us. Wednesday Business Connection is a strong networking tool, as well as keeping us informed as to what is happening in our cities. Leadership Coos is a great program and opportunity to learn behind the scenes in our community. We are proud to recognize Sustainability in our community and the Sustainability Team has done a good job of awarding those businesses. Membership is under new leadership this year and we are eager to see what this will mean to the Chamber. Our Transportation committee continues to fill the room at our meetings. Pam Plummer will chair our Marketing and Communications committee this coming year. Thank you to those board members who attended the DEIS forum; Amber Burnette; Barry Winters; Connie Stopher; Diane Crawford; Patty Cook; Jayson Wartnik; Jessica Engelke; Mark Wall; Pam Plummer; Pam de Jong and Beth Gipson, who did a good job when she spoke. If you have not joined one of the committee's, choose and join because Bay Area Chamber of Commerce is coming- Mission Possible. A signup sheet what passed around the table asking each director to commit to at least one of the committees.

Timm has e mailed you nomination forms for Business and Citizen of the year. Please participate and let us know who you think should be awarded on January 31, 2015 at the Awards Banquet.

We are looking for a director to host at WBC on January 21st and January 28<sup>th</sup>.  
Beth Gipson will host January 21<sup>st</sup> and Barry Winters will host January 28<sup>th</sup>.

#### **Executive Director**

**Timm reports:** The Chamber By Laws state: "The Board of Directors may, at its discretion, appoint non-voting Ex-officio directors to represent such government or community organizations as it shall deem proper. The City Administrator of the City of North Bend and the City Manager of the City of Coos Bay are Ex-Officio Directors on a continuing basis. The Board of Directors may also appoint up to six (6) voting Community At Large Directors to serve a one-year term or through the end of the current Chamber year, whichever occurs first. These Directorships may be renewed or replaced annually." At this time we are looking for a motion to reappoint our Directors at Large for 2015. This will include replacing Community at Large member Martin Callery representing The Port by Brooke Walton and Joe Benetti representing Coos County Airport District be replaced by Theresa Cook.

The motion was made and second. All approved.

Timm reports that the OSCC has a new lobbyist and is more active with large priorities focused on ten items. Five supportive and 5 opposed. Timm is looking for a motion to endorse the OSCC policies.

Motion was made and second and approved to endorse the OSCC 2015 Legislative policy.

Economic Outlook Forum was very successful this year. There were 240 who attended the event. We had five more sponsors than last year. The event netted \$1500 over what was budgeted. John Mitchell as agreed to be the key note speaker again next year. Knife River Materials has agreed to be a major sponsor of EOF for the next five years.

Beef Drawing, we had planned to sell 200 beef tickets at \$20 each for a total earnings of \$4000. 142 tickets were sold for a total of \$2840. This leaves 58 tickets unaccounted for. Timm asked the board to destroy any tickets they may have in their possession. The winning tickets were drawn at EOF on December 12<sup>th</sup> and the beef has been picked up by the winners.

The 2015 Community Directory will have a new cover with the same message "Think Local". The directories are scheduled to be delivered to the Chamber office on January 16<sup>th</sup>. The first distribution will be at the 2015 Awards Banquet. The Membership committee is working toward a full distribution on February 12, 2015. This is the time that we ask all Directors to put together teams of two, join us at the Chamber office the morning of February 12<sup>th</sup>. You will receive a packet that includes map of the area you will be distributing to, a list of those members in that area, invites to the "Meet n Greet" that evening at NW Natural and a supply of Directories. This is a great opportunity to visit with our members in their businesses. It is this "Meet n Greet" that we see many new faces that we don't see at other Chamber functions. We believe we see these new faces due to the face to face invitation that takes place while visiting these members businesses.

The 2015 Awards Banquet is scheduled for January 31, 2015. Nomination forms for "Business" and "Citizen" of the year have been sent to you by e mail. Please use these forms to let us know who you think should be honored this year and why. The deadline for nominations is January 9, 2015.

Your Director Handbooks have been updated. The updates were handed out to Directors to update their handbooks.

With a change in 2015 Chamber leadership, we need to update our signature card at Banner Bank. Michele made a motion to update the signature card at Banner Bank. Currently the signers are Timm Slater, Pam Plummer, Renee Middleton and Brooke Walton. The update would remove Renee Middleton and Brooke Walton. They would be replaced with Rick Skinner and Michele Hampton. The motion as second and approved the new signature card at Banner Bank will now list Timm Slater, BACC Executive Director; Pam Plummer, BACC Past President; Rick Skinner, 2015 BACC President and Michele Hampton, 2015 BACC Treasurer.

All other reports will be updated at our February Board meeting on February 4, 2015.

The board was excused to participate in the 2015 of "Mission Possible".

**Team Reports**

**Business Development & Support**

**Transportation:**

**Tourism:**

**Membership**

**WBC:**

**Education:**

**Sustainability:**

**Natural Resource:**

**Ambassadors:**

**Legislative Action Team:**

**Leadership Coos:** Pam

**Community Reports**

**Visitor and Convention Bureau:**

**Bay Area Hospital:**

**Port of Coos Bay:**

**South Coast Development Council:**

**Coos County Airport District:**

**Southwestern Oregon Community College:**

**Coos Bay School District # 9:**

**CCD:**

**City of North Bend:**

**Director Updates:**

**Meeting – Executive session**

**Meeting was adjourned after Executive Session.**